

**ENVIRONMENTAL CONTROL COMMITTEE  
SUBMITTAL FORM AND APPLICATION**

Property Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Submitted by: (check one)**

Review authority for:     FVE                       RVVE                       VROA                       WorldMark, The Club

**Type of Submittal: (check all that apply)**

New Construction     Remodel/Structural/Landscaping Alteration     Roof Replacement     Exterior Color Change

Property Address: \_\_\_\_\_

Contractor: \_\_\_\_\_

**Procedure for obtaining Committee approval:**

**1. Complete and submit this application with all required information and materials.**

**2. Submit one set of documents, plans or materials as follows:**

**a.) New Construction**

- Site Plan (*scale 1" = 10'*)
- Elevations (*scale 1/4" = 1'*)
- Floor Plans (*scale 1/4" = 1'*)
- Exterior Materials (*type and location*) \_\_\_\_\_
- \_\_\_\_\_
- Exterior Paint (*location, color, samples*) \_\_\_\_\_
- \_\_\_\_\_
- Roof Construction (*material, brand, color, style, with samples*) \_\_\_\_\_
- \_\_\_\_\_
- Landscaping Plan (*scale 1" = 10'*)

**b.) Remodel/Alteration** The following items if applicable to the alteration or modification.

- Site Plan (*scale 1" = 10'*)
- Elevations (*scale 1/4" = 1'*)
- Floor Plans (*scale 1/4" = 1'*)
- Exterior Materials (*type and location*) \_\_\_\_\_
- \_\_\_\_\_
- Exterior Paint (*location, color, samples*) \_\_\_\_\_
- \_\_\_\_\_
- Roof Construction (*material, brand, color, style, with samples*) \_\_\_\_\_
- \_\_\_\_\_
- Landscaping Alteration (*trees/shrubs/material to be added and/or removed*) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**c.) Roof Replacement**

- Roofing materials (*brand, color and style*) \_\_\_\_\_
- \_\_\_\_\_
- Sample of materials
- Flashing/Roof materials (*materials and type – must be colored or painted to blend with roof*) \_\_\_\_\_
- \_\_\_\_\_
- Skylights (*type and color of glazing*) \_\_\_\_\_
- \_\_\_\_\_

**d.) Exterior Color Change (*submit 8 ½” x 11” color samples*)**

**Siding** – Type \_\_\_\_\_  
Paint Color \_\_\_\_\_

**Trim** – Type \_\_\_\_\_  
Paint Color \_\_\_\_\_

**Accent Colors** – Location \_\_\_\_\_  
Paint Colors \_\_\_\_\_

**Metals** – Type \_\_\_\_\_  
Location \_\_\_\_\_  
Color \_\_\_\_\_

**3. Include your fee of \$50.00 payable to Eagle Crest Master Association.**

**4. Notice of action taken by the Committee will be mailed to applicants as soon as possible. See Policies and Guidelines for review and decision schedules.**

Signed by \_\_\_\_\_

For \_\_\_\_\_ (Name of Review Authority)

Date submitted \_\_\_\_\_

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**Office Use**

Date Received by ECC: \_\_\_\_\_  Complete  Incomplete

Date advisory information sent to Committee Members: \_\_\_\_\_

Request additional information:  Yes  No

Approved:  Yes  No Date \_\_\_\_\_ If conditions, attach.