

River View Vista Estates, Inc.

Board Meeting Agenda

June 4th, 2021
2:00 P.M.
Redmond, OR via **teleconference**

Meeting called by:	Vice President, Ernie Taylor	Facilitator:	Ernie Taylor, Vice President
Type of meeting:	Second quarter regular meeting	Minutes:	Marrissa Rainey
Attendees:	Directors and staff		
Please read:	Packet of materials including: (see package Table of Contents)		

Agenda

<u>AGENDA ITEM</u>	<u>RESPONSIBLE PARTY</u>	<u>ACTION</u>
I. CALL TO ORDER	Ernie Taylor, Vice President	
II. CONSENT TO AGENDA	Ernie Taylor, Vice President	YES
III. APPROVE PRIOR MEETING MINUTES	Ernie Taylor, Vice President	YES
IV. OLD BUSINESS – <i>none pending</i>		
V. NEW BUSINESS		
A. Financial Report		
1. Reserve fund investment report	Chris Richie, Edward Jones	
2. Review 3/31/21 first quarter financial statements	Mark Owings, ECM	YES
3. Discussion and questions		
4. Motion to approve financial report subject to review		
B. Reserve Expense Report	Marrissa Rainey, ECM	YES
1. Expense status report for 2021		
2. Discussion and questions		
3. Motion to approve variances, if/as applicable		
C. Operations Report	Marrissa Rainey, ECM	
1. General operations report		
2. Insurance Report – <i>no activity</i>		
D. Committee Reports	Marrissa Rainey, ECM	
1. Covenants Committee updates – <i>no activity</i>		
E. Satellite Dish Policy	Marrissa Rainey, ECM	YES
1. Discussion and questions		
2. Motion to approve, if/as applicable		
F. Appoint Secretary Position	Ernie Taylor, Vice President	YES
1. Motion to approve, if/as applicable		
G. Define Area of Common Responsibility (Deck Structure)	Marrissa Rainey, ECM	YES
1. Discussion and questions		
2. Motion to approve, if/as applicable		

H. Annual Meeting Planning

Marrissa Rainey, ECM

1. Review director election status: three position terms expire in 2021: Fred Duhring, Steve Sansone, and Ernie Taylor
2. Review nomination procedures
3. Confirm annual meeting date: Saturday, September 18th, 2021 at 9:00am

I. Other new business

Ernie Taylor, Vice President YES

1. Confirm next meeting: Friday, September 17th, 2021 at 2:00pm
2. Other new business

VI. ADJOURN

Additional Information

Virtual Meeting

IMPORANT RE: COVID-19 VIRTUAL MEETING

Procedures:

Due to current COVID-19 restrictions, audience members will be required to call in for this meeting. Only directors and essential staff will be permitted to attend in person. The phone line will open 5-10 minutes prior to the meeting. The call-in number is **253-215-8782** and the meeting ID is **5415489300**.

Observers:

Open meeting conducted in accordance with RRO. The Board welcomes member attendance at Board meetings to observe business matters involving the Association. While the Board meeting is in session, there is no owner participation unless invited by the Chair. The Board meeting is a meeting of the Directors of the Association. Management and committee reports are given as requested and recognized by the Board. Business matters come before the Board when a motion is made and seconded, followed by a discussion period, before a vote is taken. This discussion is to take place only between the Board members (with management, if needed). To provide an opportunity for members to address the Board, a time for owner comments will be set aside preceeding the board meeting.

Please respect the following participation guidelines:

- Please raise your hand to be recognized by the Meeting Facilitator. Once recognized, state your comment or concern in clear and simple terms and please limit it to three minutes. If someone else has already stated the same concern, please only comment if you have something new to add.
- **Please understand that the Board will not offer an immediate response/decision at this time.**

Any member unable to attend a Board meeting is always welcome to send a comment or concern in writing to the Board via the management company by fax, mail, or email. Submitting your comment in writing is encouraged.