



Hudspeth & Company, PC
Certified Public Accountants

HudspethCPA.com

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9370 SW Greenburg Rd., Suite 421
Portland, OR 97223

October 14, 2024

Board of Directors
Eagle Crest Master Association
P.O. Box 1215
Redmond, OR 97756

Dear Members:

We are enclosing a draft of the financial statements of Eagle Crest Master Association for the Board to review.

We have also included the journal entries that were proposed and approval form with an adjusted trial balance attached for your review. We have also included a representation letter for both an officer and a manager to sign indicating your responsibilities.

If you agree with the statements, please sign the journal entry approval form and representation letter and return it to us along with the number of statements you will need. We have also enclosed a required draft letter regarding controls and audit issues.

Sincerely,

Hudspeth & Company, P C

Kandi R. Hudspeth, CPA

KRH:cc

Enclosures

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Eagle Crest Master Association

We have audited the accompanying financial statements of Eagle Crest Master Association, which comprise of the balance sheets as of December 31, 2023, and the related statements of revenues, expenses and changes in fund balances and cash flows for the year then ended and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Eagle Crest Master Association as of December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Eagle Crest Master Association and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements; management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Eagle Crest Master Association's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

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In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Eagle Crest Master Association's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Eagle Crest Master Association's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited the Eagle Crest Master Association's December 31, 2021 financial statements, and our report dated March 25, 2024 expressed an unmodified opinion on those financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Disclaimer of Opinion on Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Supplementary Information on Future Major Repairs and Replacements on pages 18 through 19 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Portland, Oregon

Dated date representation letter signed

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EAGLE CREST MASTER ASSOCIATION

BALANCE SHEETS

December 31, 2023 (With Comparative Totals for 2022)

	Operating Fund	Replacement Fund	Totals	
	<u>2023</u>	<u>2022</u>		
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ASSETS				
Cash and cash equivalents	\$ 118,933	\$ 1,243,110	\$ 1,362,043	\$ 1,016,432
Certificates of deposit, current portion	305,898	493,796	799,694	1,154,891
Receivables - assessments, net of allowance for credit loss of none	205,260	-	205,260	145,715
Related parties receivables	102,681	-	102,681	63,576
Prepaid expenses	85,687	-	85,687	80,505
Prepaid income taxes	-	9,514	9,514	10,014
Interfund transfers	(58,145)	58,145	-	-
Inventory	12,682	-	12,682	17,363
Current portion of Marketable Securities	-	150,817	150,817	11,746
Total Current Assets	<u>772,996</u>	<u>1,955,382</u>	<u>2,728,378</u>	<u>2,500,242</u>
RIGHT OF USE ASSET	963,600	-	963,600	1,124,200
CERTIFICATES OF DEPOSIT, less current portion	-	248,832	248,832	100,038
INVESTMENT IN MARKETABLE SECURITIES, less current portion	<u>-</u>	<u>118,034</u>	<u>118,034</u>	<u>163,357</u>
Total Assets	<u>\$ 1,736,596</u>	<u>\$ 2,322,248</u>	<u>\$ 4,058,844</u>	<u>\$ 3,887,837</u>
LIABILITIES AND FUND BALANCES				
Accounts payable	\$ 247,873	\$ 7,475	\$ 255,348	\$ 94,619
Prepaid dues	9,459	-	9,459	3,550
Payables to related parties	<u>6,397</u>	<u>-</u>	<u>6,397</u>	<u>483</u>
Total Current Liabilities	263,729	7,475	271,204	98,652
OPERATING LEASE LIABILITY	963,600	-	963,600	1,124,200
RESERVE-CONTRACTS LIABILITY	<u>-</u>	<u>2,314,773</u>	<u>2,314,773</u>	<u>2,132,952</u>
Fund Balances	<u>509,267</u>	<u>-</u>	<u>509,267</u>	<u>532,033</u>
Total Liabilities and Fund Balances	<u>\$ 1,736,596</u>	<u>\$ 2,322,248</u>	<u>\$ 4,058,844</u>	<u>\$ 3,887,837</u>

The accompanying notes are an integral part of these statements

EAGLE CREST MASTER ASSOCIATION

STATEMENTS OF REVENUE, EXPENSES AND CHANGES IN FUND BALANCES

For the Year Ended December 31, 2023 (with Comparative Totals for 2022)

	Operating Fund	Replacement Fund	Totals	
			2023	2022
REVENUE				
Member assessments	\$ 245,414	\$ 283,895	\$ 529,309	\$ 498,888
Reserve transfer to contracts liability	-	(181,821)	(181,821)	(165,721)
Water and sewer	497,128	-	497,128	497,128
Golf course lease	40,761	-	40,761	37,464
Sports Center user fees	784,809	-	784,809	853,412
Sports Center, other operating	179,626	-	179,626	186,653
Interest income	9,764	71,510	81,274	25,213
Miscellaneous	90,947	-	90,947	65,032
	<u>1,848,449</u>	<u>173,584</u>	<u>2,022,033</u>	<u>1,998,069</u>
EXPENSES				
Facilities:				
Repairs and maintenance	21,895	-	21,895	17,523
Pool and spa expenses	28,924	-	28,924	28,944
Utilities	8,839	-	8,839	8,936
Snow removal	1,958	-	1,958	3,823
Property taxes	4,132	-	4,132	3,892
Insurance	26,748	-	26,748	23,559
Consultants and travel	25,880	-	25,880	17,272
Postage, printing and license	6,655	-	6,655	4,769
Management fees	28,790	-	28,790	25,886
Eagle Crest Acquisition Group, LLC charges for:				
Safety services	55,043	-	55,043	50,591
Resort management services	37,886	-	37,886	34,822
General administrative	36,424	-	36,424	33,955
Landscaping	175,916	-	175,916	161,764
Total facilities expenses	<u>459,090</u>	<u>-</u>	<u>459,090</u>	<u>415,736</u>
Water and Sewer System:				
Repairs and maintenance	22,595	173,084	195,679	199,225
Pumping costs	38,190	-	38,190	39,234
Property taxes	8,960	-	8,960	8,891
Insurance	5,288	-	5,288	4,752
Consultants	57,879	-	57,879	3,181
Management fees	31,926	-	31,926	29,098
Other operating	3,574	-	3,574	1,241
Utility system management fee	156,100	-	156,100	154,535
Eagle Crest Acquisition Group, LLC charges for:				
Safety services	26,713	-	26,713	24,552
General administrative	17,059	-	17,059	15,678
Total water and sewer expenses	<u>368,284</u>	<u>173,084</u>	<u>541,368</u>	<u>480,387</u>

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EAGLE CREST MASTER ASSOCIATION

STATEMENTS OF REVENUE, EXPENSES AND CHANGES IN FUND BALANCES

For the Year Ended December 31, 2023 (with Comparative Totals for 2022)

(Continued)

Sports Center:				
Cost of sales	94,782	-	94,782	92,691
VROA Sports Center lease:				
Management fees	60,178	-	60,178	59,602
Property taxes	26,702	-	26,702	24,032
Insurance	50,900	-	50,900	45,737
Linen cleaning	22,485	-	22,485	22,115
Supplies	12,599	-	12,599	27,527
Lease payment	600	-	600	600
VROA reserve contribution	160,000	-	160,000	152,250
Other operating	25,127	-	25,127	11,353
Utilities	79,258	-	79,258	104,816
Repairs and maintenance	53,759	-	53,759	53,846
Eagle Crest Acquisition Group, LLC charges for:				
Sports center payroll	267,150	-	267,150	237,315
Pool and spa payroll	36,223	-	36,223	33,293
Safety services	42,803	-	42,803	39,341
Resort management services	10,089	-	10,089	9,273
General administrative	68,588	-	68,588	63,041
Landscaping	17,033	-	17,033	15,655
Night audit	15,565	-	15,565	14,306
Total sports center lease cost	<u>949,059</u>	<u>-</u>	<u>949,059</u>	<u>914,102</u>
Total sports center expenses	<u>1,043,841</u>	<u>-</u>	<u>1,043,841</u>	<u>1,006,793</u>
	<u>1,871,215</u>	<u>173,084</u>	<u>2,044,299</u>	<u>1,902,916</u>
(DEFICIT) EXCESS OF REVENUE				
OVER EXPENSES BEFORE TAXES	(22,766)	500	(22,266)	95,153
Income tax expense	<u>-</u>	<u>500</u>	<u>500</u>	<u>500</u>
(DEFICIT) EXCESS OF REVENUE				
OVER EXPENSES	(22,766)	-	(22,766)	94,653
BEGINNING FUND BALANCES	<u>532,033</u>	<u>-</u>	<u>532,033</u>	<u>438,370</u>
 ENDING FUND BALANCES	 <u>\$ 509,267</u>	 <u>\$ -</u>	 <u>\$ 509,267</u>	 <u>\$ 533,023</u>

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EAGLE CREST MASTER ASSOCIATION

STATEMENTS OF CASH FLOWS

For the Year Ended December 31, 2023 (with Comparative Totals for 2022)

	Operating Fund	Replacement Fund	Totals 2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES				
Excess of revenue over expenses	\$ (22,766)	\$ -	\$ (22,766)	\$ 94,653
Adjustments to reconcile excess of revenue over expenses to net cash provided (used) by operating activities:				
(Increase) decrease in:				
Related party receivables	(39,105)	-	(39,105)	(41,281)
Assessments receivable	(59,545)	-	(59,545)	(16,983)
Prepaid expenses	(5,182)	-	(5,182)	(9,341)
Prepaid income taxes	-	500	500	527
Inventory	4,681	-	4,681	(3,999)
Right of use asset	(160,600)	-	(160,600)	(1,124,200)
Increase (decrease) in:				
Accounts payable	153,528	7,201	160,729	48,003
Prepaid dues	5,909	-	5,909	(54,897)
Income taxes payable	-	-	-	-
Reserve-contracts liability	-	181,821	181,821	165,721
Payables to related parties	5,914	-	5,914	(1,008)
Operating lease liability	160,600	-	160,600	1,124,200
Net cash provided (used) by operating activities	<u>43,434</u>	<u>189,522</u>	<u>232,956</u>	<u>181,395</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Certificates of deposits redeemed (purchased)	(305,898)	512,301	206,403	(569,483)
Return of principal-marketable securities	-	(93,748)	(93,748)	72,477
Net cash provided (used) by investing activities	<u>(305,898)</u>	<u>418,553</u>	<u>112,655</u>	<u>(497,006)</u>
CASH FLOWS FROM FINANCING ACTIVITIES				
Interfund transfers	57,478	(57,478)	-	-
Net cash provided (used) by financing activities	<u>57,478</u>	<u>(57,478)</u>	<u>-</u>	<u>-</u>
NET(DECREASE) INCREASE IN CASH CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	(204,986)	550,597	345,611	(315,611)
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$ 118,933</u>	<u>\$ 1,243,110</u>	<u>\$ 1,362,043</u>	<u>\$ 1,016,432</u>
SUMMARY OF CASH ACCOUNTS				
Operating fund			\$ 118,933	\$ 323,919
Replacement fund			1,243,110	692,513
			<u>\$ 1,362,043</u>	<u>\$ 1,016,432</u>
Supplemental Disclosure:				
Cash paid for income taxes	\$ -	\$ -	\$ -	\$ -

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EAGLE CREST MASTER ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

December 31, 2023 and 2022

DESCRIPTION OF ORGANIZATION-

Eagle Crest Master Association was incorporated on June 24, 1985 in the state of Oregon as a non-profit homeowners' association. The Association is responsible for the operation and maintenance of property and facilities common to all owners at Eagle Crest. The Eagle Crest Resort is located by the Deschutes River near Redmond, Oregon with over 500 acres developed.

The development consists of over 500 living units which are composed of whole and fractional ownership units, residential homesites and some commercial properties. All owners belong to the Master Association and with the exception of only certain commercial properties and WorldMark units, all owners also belong to either the Eagle Crest Vacation Resort Owners Association, Fairway Vista Estates, Inc., River View Vista Estates, Inc., Eagle Crest Hotel Condominiums or the Eagle Crest Estates Homesite Association.

DATE OF MANAGEMENT'S REVIEW-

In preparation of the financial statements, the Association has evaluated events and transactions for potential recognition or disclosure *through date representation letter signed*, the date that the financial statements were available to be issued. No items were noted.

SUMMARY OF SIGNIFICANT POLICIES-

Fund accounting

The Association's governing documents provide certain guidelines for governing its financial activities. To ensure observance of limitations and restrictions on the use of financial resources, the Association maintains its accounts using fund accounting. Financial resources are classified for accounting and reporting purposes in the following funds established according to their nature and purpose:

Operating fund

This fund is used to account for financial resources available for the general operations of the Association.

Replacement fund

The replacement fund is composed of the portion of the annual assessments designated in the budget to fund major repairs and replacements. Disbursements from this fund generally may be made only for designated purposes.

Cash and cash equivalents

The Association considers all highly liquid investments with a maturity of three months or less at the time of purchase to be cash equivalents.

EAGLE CREST MASTER ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

December 31, 2023 and 2022

SUMMARY OF SIGNIFICANT POLICIES-(Continued)

Investments in marketable securities

Marketable securities, which consist of mortgage-backed securities, certificates of deposit and treasury money market funds are carried at amortized cost which approximates market at the balance sheet date. The cost is determined with premiums and discounts amortized over collections. No unrealized gains or losses were recorded during 2023 nor 2022.

Member Assessments

Association members are subject to monthly assessments to provide funds for the Association's operating expenses and major repairs and replacements. Assessment revenue is recognized as the related performance obligations are satisfied at transaction amounts expected to be collected. The Association's performance obligations related to its operating assessments is satisfied over time on a daily pro-rata basis using the input method. The performance obligations related to the replacement fund assessments are satisfied when these funds are expended for their designated purpose. Assessments receivable at the balance sheet date are stated at the amounts expected to be collected from outstanding assessments from unit owners. The Association may share in the loss of fees not collected by their member Associations. Any excess assessments at year end are retained by the Association for use in the succeeding year. The balances of assessments receivable as of the beginning and end of the year are \$145,715 and \$205,260, respectively.

Revenue recognition

Assessments and membership dues are billed in advance and are recognized as income when earned. Revenue billed or received, but not earned, is shown as unearned revenue and Reserve-contract liability in the liabilities section of the accompanying balance sheets. All other fees and charges are recognized when the Association's services have been provided. Revenue is not recognized until assessments are collected and adjustments are recorded as contra revenue-bad debt expense.

Use of judgements and estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates in determining financial position and results of operations during the reporting period. Actual results could differ from these estimates.

Interest earned

Interest earned in the funds is allocated by a decision of the Board of Directors. During 2023 and 2022, interest was allocated to the fund in which it was earned.

EAGLE CREST MASTER ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

December 31, 2023 and 2022

SUMMARY OF SIGNIFICANT POLICIES-(Continued)

Income taxes

The Association is subject to federal and state taxation. As a regular corporation, membership income may be exempt from taxation if certain elections are made, and the Association is then taxed only on its net nonmembership income. Eagle Crest Master Association is not able to file as a Homeowner's Association due to having income from nonowners in excess of allowable limits.

Property, improvements and equipment

Common property consists of common area land and improvements that were contributed by the developer or acquired by the Association with member assessments.

In accordance with generally accepted accounting principles for common interest realty associations, such common property is not recognized as an asset since it is not anticipated that the common areas will generate significant revenues from members or nonmembers on the basis of usage. In addition, the property cannot be sold, leased or transferred without the approval of a majority of the owners. At December 31, 2023 and 2022, property not capitalized consists of roads, wells, sewer system, parks, lakes, bike paths, pools, sidewalks, access roads, golf course and greenbelts. Property and equipment acquired by the Association, if required to capitalize, are recorded at cost.

Leases

The Company combines and accounts for lease components as a single lease component for leases of pool equipment. The discount rates related to the Company's lease liabilities are generally based on estimates of the Company's incremental borrowing rate, as the discount rates implicit in the Company's leases cannot be readily determined and is not necessary since no leases are financing leases. The right of use asset and operating lease liability are not recorded according to homeowner association rules that prevent assets from being recorded. The Association has adopted the practical expedient method of combining lease and non-lease into a single component for accounting purposes.

Other comprehensive income

The Association has no components of other comprehensive income. Comprehensive income consists of net unrealized gains or losses from certain securities.

EAGLE CREST MASTER ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

December 31, 2023 and 2022

ASSESSMENTS AND FEES RECEIVABLE-

The Association has regular billings for its water and sewer system, Joint Use Agreement fees and member dues. The Association's policy is to pursue collection on all billings. At December 31, 2023, the Association had assessments receivable of \$205,260 (\$145,715 in 2022). The Board of Directors has not established a reserve for 2023 or 2022 to cover all fees not received at a member Association level. The Association had no bad debt recovery for the years ended December 31, 2023 and 2022.

INVENTORIES-

Inventories are valued at the lower of cost or market. The inventory on hand at December 31, 2023 and 2022 consists of gift shop and convenience store inventory.

INVESTMENTS-

The Association purchases mortgage-backed financial liabilities and certificates of deposit to invest surplus cash in the Replacement Fund. Investments with over a three-month maturity were:

<u>Operating Fund</u>	Maturity	Interest	Market	Unrealized (Gain)	Accrued	<u>2023</u> Adjusted	<u>2022</u> Adjusted
<u>Certificates of Deposit</u>	<u>Date</u>	<u>Rate</u>	<u>Balance</u>	<u>Loss</u>	<u>Interest</u>	<u>Cost Balance</u>	<u>Cost Balance</u>
Simmons Bank	January 2024	3.34%	\$ 75,816	\$ -	\$ 28	\$ 75,844	\$ -
Wilmington Sg Fund	January 2024	3.34%	127,807	-	47	127,854	-
Passumpsic Savings Bank	June 2024	3.92%	50,988	-	99	51,087	-
Western Alliance Bank	June 2024	4.01%	50,000	-	1,113	51,113	-
Less current portion			(304,611)	-	(1,287)	(305,898)	-
Total Investments			\$ -	\$ -	\$ -	\$ -	\$ -

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NOTES TO FINANCIAL STATEMENTS

December 31, 2023 and 2022

INVESTMENTS- (Continued)

<u>Replacement Fund</u>	Maturity	Interest	Market	Unrealized	Accrued	<u>2023</u>	<u>2022</u>
<u>Certificates of Deposit</u>	<u>Date</u>	<u>Rate</u>	<u>Balance</u>	(Gain)	<u>Interest</u>	<u>Adjusted</u>	<u>Adjusted</u>
				<u>Loss</u>		<u>Cost Balance</u>	<u>Cost Balance</u>
Goldman Sachs	January 2023	3.15%	\$ -	\$ -	\$ -	\$ -	\$ 202,917
Bank Hapoalim	December 2024	2.50%	243,022	(22)	796	243,796	235,515
Discover Bank	April 2023	1.45%	-	-	-	-	245,886
Kearny Bank	November 2023	2.45%	-	-	-	-	235,505
Pinnacle Bank	June 2023	2.10%	-	-	-	-	235,068
Cadence Bank	April 2024	5.35%	199,982	18	-	200,000	-
First National Bank	February 2024	5.35%	50,005	(5)	-	50,000	-
UBS Bank	June 2025	4.90%	247,720	280	832	248,832	-
US Treasuries	March 2024	2.25%	99,254	746	572	100,035	100,038
<u>Mortgage Backed Securities</u>							
Ginnie Mae and							
Freddie Mac	2023 to 2047	3 to 6%	161,682	7,134	530	168,816	175,103
Less current portion			(641,883)	(3,579)	(2,730)	(644,613)	(1,166,637)
Total Investments			<u>\$ 359,782</u>	<u>\$ 4,572</u>	<u>\$ -</u>	<u>\$ 366,866</u>	<u>\$ 263,395</u>

ASC topic 820 establishes a three-level hierarchy to be used when measuring and disclosing fair value of financial instruments. As of December 31, 2023, the Association classifies all investments valued at fair value as Level 1 instruments, meaning that market prices are quoted based on an active market for identical assets as of the measurement date. The Association has made no adjustments to these quoted prices when valuing these investments. The investments have unamortized premiums at December 31, 2023 of \$6,061 (\$5,169 at 2022).

The Certificate of Deposits are FDIC insured. The mortgage-backed financial liabilities are issued by the Government National Mortgage Association (Ginnie Mae), a U.S. government agency, or the Federal National Mortgage Association (Fannie Mae) and the Federal Home Loan Mortgage Corporation (Freddie Mac), U.S. government-sponsored enterprises. Ginnie Mae, backed by the full faith and credit of the U.S. government, guarantees that investors receive timely payments. Fannie Mae and Freddie Mac also provide certain guarantees and, while not backed by the full faith and credit of the U.S. government, have special authority to borrow from the U.S. Treasury. Some of the investments are held in an account not insured by the FDIC, however, the investments are insured by the SIPC and were purchased before the requirement to invest in FDIC insured assets.

EAGLE CREST MASTER ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

December 31, 2023 and 2022

INVESTMENTS- (Continued)

Other of these securities are held in an FDIC insured institution. The Board of Directors has determined that, based on the rate of return and guarantees, the investments have minimal risk.

The Association also invested in a Federated Government Obligations Fund which is not FDIC insured and invests in a portfolio of U S Treasury and government securities in 397 days or less and repurchase agreements collateralized by U S Treasury and government securities. The Association had \$268,121 in this fund as of December 31, 2023 which are included as cash equivalents (\$292,523 in 2022).

LEASES-

Leasee

The Association has an operating lease arrangement with Eagle Crest Vacation Resort Owners Association, a member of the Association, for the Sports Center. The second lease extension commenced at January 1, 2020 and will end at December 31, 2024. The lease payment is for \$50 cash for each month during the term of the lease, an annual contribution to the Association's reserves based on their reserve study cash flow projection with a 4% increase annually and payment of the Sports Center operating expenses which are adjusted annually based on the approved budget for the facility. As of December 31, 2023 the Association owes \$160,600 (\$321,200 in 2022) and the marginal borrowing rate for the Association is 7%. The lease has one additional five year lease extension at the same terms subject to a renegotiated rental rate and the monthly rental costs shall be adjusted annually based on the approved operating budget for the facility. The Association is expected to exercise the option.

During 2023 and 2022, the Association recognized rent expense associated with our operating lease of :

	<u>2023</u>	<u>2022</u>
Operating lease	<u>\$ 949,059</u>	<u>\$914,102</u>

EAGLE CREST MASTER ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

December 31, 2023 and 2022

LEASES- (Continued)

The future payments due under their operating lease as of December 31, 2023 is as follows:

Due in 2024	<u>\$ 160,600</u>
Due in 2025	<u>\$ 160,600</u>
Due in 2026	<u>\$ 160,600</u>
Due in 2027	<u>\$ 160,600</u>
Due in 2028	<u>\$ 160,600</u>
Due in 2029	<u>\$ 160,600</u>

Lessor

The Association leases its golf course to Eagle Crest Acquisition Group, LLC, under a thirty year lease commencing January 1, 2014 with two ten year options to extend. The lease requires the tenant pay rent and all operating expenses and to keep the premise well maintained and the 18 hole golf course, driving range, pro shop and related parking facility to comply with the landlord's obligations under its governing documents. Under the terms of the lease, which is for thirty years with two ten-year extensions, the Association received \$40,761 in 2023 (\$37,464 in 2022) and in future years with an annual change based on the Consumer Price Index for the Western Region and made contributions. The Association paid \$51,319 to the reserves for the Golf Course in 2023 and expenditures from the reserve are determined by the Golf Oversight Committee.

As an Association they do not record the carrying costs on its Balance Sheet, nor does it depreciate the assets. The future lease payments are based on the 2024 budget and are subject to consumer price index increases.

In May, 2022, the Association entered into a sublease for space in the Sports Center to an unrelated party to be used for the operation of a food and beverage service. The lease shall terminate October 30, 2025. The lease income is \$10 for each operating season, May through September of each year and all taxes on the Tenant's personal property, all insurance which the tenant is required to procure and their licenses and permits required by law.

The cash lease payments to be received during the subsequent years are as follows:

Golf Course	
2023-2043 annually	\$40,761
Sports Center Food and Beverage Operation	
2023 to 2025	\$10

EAGLE CREST MASTER ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

December 31, 2023 and 2022

FUTURE MAJOR REPAIRS AND REPLACEMENTS-

The Association's governing documents require funds to be accumulated for major repairs and replacements. Accumulated funds are held in separate accounts and are not available for operating purposes.

During 2023 and 2024, the Board updated, through an independent consultant, reserve studies to estimate the remaining useful lives and replacement costs of the components of common property. The Board conducted reserve studies covering the Association facilities, Utility system, Golf Course facilities and the Water System Infrastructure Repair Estimation Plan.

Funding requirements assume an annual inflation rate of 4.7% to 4.8% and rate of investment earnings of 3.0% to 3.5%. The table included in the Supplementary Information on Future Major Repairs and Replacements is based on this study.

Funds are being accumulated in the replacement fund over the estimated useful lives of the components based on the study's estimates of current replacement expenditures and considering amounts previously accumulated in the replacement fund. Accordingly, the funding requirement of \$498,058 was estimated and included in the 2024 budget including \$166,400 in rent for the leased sports center reserve. Actual expenditures may vary from the estimated amounts and the amounts and the variations may be material. Therefore, amounts accumulated in the replacement fund may not be adequate to meet future needs. If additional funds are needed, however, the Association has the right to increase regular assessments, levy special assessments, subject to member approval, or delay major repairs and replacements until funds are available.

CONTRACTS LIABILITY (Assessments Received in Advance-Replacement Fund)

The Association recognizes revenue from members as the related performance obligations are satisfied. A contract liability (assessments received in advance-replacement fund) is recorded when the Association has the right to receive payment in advance of the satisfaction of performance obligations related to replacement reserve assessments. During the current year, the Association assessed and received \$283,895 in the replacement fund. The balances of contract liabilities (assessments received in advance-reserve fund) as of the beginning and end of the year are \$2,132,952 and \$2,314,773, respectively.

EAGLE CREST MASTER ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

December 31, 2023 and 2022

RELATED PARTY TRANSACTIONS-

The Association has a management agreement with Eagle Crest Management, LLC a subsidiary of Eagle Crest Acquisition Group, LLC (the "Corporation") the developer.

The Corporation is to provide all services and personnel necessary to administer the Association. Under the terms of the agreement the Corporation charged the operating fund \$120,894 for management fees in 2023 (\$114,586 in 2022).

Certain expenses other than depreciation are incurred by Eagle Crest Acquisition Group, LLC and are charged to the Association based on estimated service provided to the Association. These expenses total \$806,492 in 2023 (\$733,586 in 2022) and were in line with the approved budget.

Revenues for the water and sewer system are mainly derived from members of the Eagle Crest Vacation Resort Owners Association, Eagle Crest Estate Homesite Association, Fairway Vista Estates, Inc., River View Vista Estates, Inc., World Mark Units and Eagle Crest Hotel Condominiums.

As noted in the Lease footnote, the Association leases its golf course to Eagle Crest Acquisition Group, LLC, under a lease commencing January 1, 2014.

Effective September 18, 2015, Eagle Crest Vacation Resort Owners Association extended its sports center lease to the Master Association until December 31, 2024 with one additional five year renewal option.

In November 2021, the Association signed the Third Amendment to the Second Amendment and Restated Joint Use Easement Agreement originally recorded in May 1999, which grants the Ridge Association and the Ridge owners a nonexclusive easement to use the Eagle Crest Sports Center (which is leased by the Association) while the agreement is in force. Eagle Crest Acquisition Group, LLC, has also granted Eagle Crest Master Association for the benefit of its members a nonexclusive easement to use the Ridge Sports Center and Lakeside Sports Center during the term of this agreement which extends through December 31, 2024.

Eagle Crest Acquisition Group, LLC charged the Association, during 2023, \$120.08 for each lot or unit and 6.33 for each ownership interest for use of the Ridge and Lakeside Sports Center. The Ridge at Eagle Crest Owners Association paid the Association during 2023, \$161.33 for each lot or unit and \$11.30 for each ownership interest.

At December 31, 2023 the Association had \$102,681 of related party receivables and \$6,397 of related party payables (\$63,576 and \$483, respectively in 2022).

EAGLE CREST MASTER ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

December 31, 2023 and 2022

INCOME TAXES-

The Association has taxable income of none in 2023 and 2022.

Income taxes for the years ended December 31, consisted of the following:

	<u>2023</u>	<u>2022</u>
Current: Federal	\$ -	\$ -
State	<u>500</u>	<u>500</u>
	<u>\$ 500</u>	<u>\$ 500</u>

The tax expense has been allocated to the fund's share of net nonmembership income. In 2023 and 2022, the Association has elected to be taxed as a regular corporation. The Association has no deferred tax assets or liabilities. There was no net non-membership taxable income for 2023 and 2022. The returns have not been examined by taxing authorities and all returns from December 31, 2021 to present are subject to examination.

NOTE PAYABLE-

The Association has obtained a line of credit which is secured by investments. There were no borrowings against this line at December 31, 2023 or 2022. There were no funds available to borrow at December 31, 2023 (\$13,813 in 2022).

CONCENTRATION OF CREDIT RISK-

Marketable securities consist entirely of mortgage-backed securities in pooled accounts which are government insured. The Association had two demand accounts on hand in financial institutions which exceed depositor's insurance provided by the applicable guarantee agency, which is \$250,000 for all accounts per institution. The Association believes its credit risk is minimal and the marketable securities not in an FDIC insured account were purchased prior to the current law requiring all investments to be in FDIC institutions.

World Mark, The Club, a membership organization, owns 83 units and in 2023 accounted for 14% of the Association revenue and paid fees of \$314,829 (\$346,508 in 2022).

The Association contracts for water and services from Oregon Water Utilities and accounted for 8% of expenses in 2023 (8% in 2022).

EAGLE CREST MASTER ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

December 31, 2023 and 2022

SUBSEQUENT EVENTS-

During 2024, the Association approved improvements of the Golf Pro Shop in the estimated amount of \$900,000. The Association is in the process of obtaining a bank loan to cover these costs. The loan commitment from Northwest Bank offers up to 20 years for repayment. The Association's Board of Directors plans to add the debt service to its operating budget beginning in 2025.

**PRELIMINARY DRAFT FOR
DISCUSSION PURPOSES ONLY
HUDSPETH & COMPANY, PC
CERTIFIED PUBLIC ACCOUNTANTS
971-238-0270**

EAGLE CREST MASTER ASSOCIATION

Supplementary Information on Future Major Repairs and Replacements (Unaudited)

December 31, 2023

The Board of Directors, in 2023 and 2024, through an independent consultant, updated studies to estimate the remaining useful lives and replacement costs of the components of common property including facilities, water system infrastructure, water and sewer utilities and golf course. The estimates were obtained from licensed contractors and suppliers who were familiar with the property. Replacement costs were based on estimated costs to repair or replace the common components at the date of the study. The study includes items with useful lives between one and thirty years.

The following table is based on the study and presents significant information about the components of common property:

<u>Components</u>	<u>Estimated Remaining Useful Lives (Years)</u>	<u>Estimated Current Replacement Costs</u>	<u>Estimated Expenditures 2024</u>
Facilities Excluding Utilities:			
Septic	0 to 5	47,349	14,961
Streets and paths	0 to 13	681,316	-
Plumbing	0 to 23	23,085	3,600
Fences/gates	0 to 17	163,515	5,921
Painting	4 to 6	14,139	-
Signs	0 to 10	93,669	35,000
Pool and spa	0 to 13	138,459	11,814
Siding	5 to 25	34,038	-
Roofing	11 to 17	14,032	-
Miscellaneous	1 to 23	103,206	-
		<u>1,312,810</u>	<u>71,296</u>
Water & Sewer Utilities:			
Water pumps and wells	0 to 25	1,406,619	668,297
Sewer systems	0 to 11	401,145	11,203
Permits	2	206,050	-
Painting and fences	0 to 14	31,680	4,389
General utilities	0 to 19	96,161	5,339
Roofing and siding	0 to 13	30,196	6,768
		<u>2,171,852</u>	<u>695,996</u>

See independent auditors' report.

EAGLE CREST MASTER ASSOCIATION

Supplementary Information on Future Major Repairs and Replacements (Unaudited)(Continued)

December 31, 2023

	Estimated Remaining Useful Lives (Years)	Estimated Current Replacement Costs	Estimated Expenditures 2024
Golf Course:			
Asphalt and concrete	0 to 17	593,439	221,673
Cabinets/counters/doors/floors	0 to 4	95,478	21,510
Fences/gates/decks	2 to 17	31,431	-
HVAC	0 to 11	56,021	15,582
Irrigation	01 to 17	211,098	15,000
Lighting/paint	0 to 17	18,406	6,339
Plumbing	0 to 12	33,272	11,821
Roof	2 to 23	68,278	-
Septic	1 to 2	42,400	-
Siding	5 to 12	248,107	-
Other	0 to 19	<u>725,310</u>	<u>650,017</u>
		<u>2,123,240</u>	<u>941,942</u>
Water System Infrastructure:			
Water mains, valves, hydrants	0 to 13	<u>231,244</u>	<u>21,398</u>
		<u>\$ 5,839,146</u>	<u>\$ 1,730,632</u>

The Association has not allocated the reserve balance to specific components. At December 31, 2023, the Association had a total of \$2,314,773 available in the Reserve-contracts liability.

See independent auditors' report.

Client: **E5078-1000 - Eagle Crest Master Association**
 Engagement: **2023 - Eagle Crest Master Association**
 Period Ending: **12/31/2023**
 Trial Balance: **2505 - Operating Trial Balance**

Account	Description	UNADJ 12/31/2023	JE Ref #	AJE	ADJ 12/31/2023	FINAL 12/31/2023	PP-FINAL 12/31/2022
10010	Northwest Bank	2,080.00			2,080.00	2,080.00	322,979.00
10015	CDIA Sweep Accounts	115,913.00			115,913.00	115,913.00	0.00
10120	Employee Banks	940.00			940.00	940.00	940.00
10550	Restricted Cash-CDAR's	304,611.00		1,287.00	305,898.00	305,898.00	0.00
			AJE - 1	1,287.00			
11010	A/R-Guest Ledger	6,388.00			6,388.00	6,388.00	0.00
11023	Bad Debt Allow-Current Yr	0.00			0.00	0.00	0.00
11305	A/R: EC Hospitality	90,347.00			90,347.00	90,347.00	53,433.00
11314	A/R : Cline Butte Utility	0.00			0.00	0.00	0.00
11316	A/R River Run Properties	2,114.00			2,114.00	2,114.00	1,084.00
11330	A/R World Mark	2,092.00			2,092.00	2,092.00	2,105.00
11335	A/R EC Manager	(5,064.00)			(5,064.00)	(5,064.00)	4,298.00
11360	A/P Riverview Vista	0.00			0.00	0.00	0.00
11380	A/R FVA	(1,314.00)			(1,314.00)	(1,314.00)	(209.00)
11390	A/R EHOA	0.00			0.00	0.00	2,590.00
11A03	VROA Operating	192,121.00		(26,667.00)	165,454.00	165,454.00	129,339.00
			AJE - 2	(26,667.00)			
11A04	River View Vista- Operating	33,195.00			33,195.00	33,195.00	16,199.00
11A06	Ridge Master Operating	223.00			223.00	223.00	177.00
11A16	Eagle Creek Frac Operating	63.00			63.00	63.00	63.00
11A17	A/R-Eagle Springs Frac Operating	(19.00)			(19.00)	(19.00)	3.00
11A18	Fairway Vista Frac Operating	3,197.00			3,197.00	3,197.00	(215.00)
11A19-04A02	RiverView Frac Operating	4,868.00			4,868.00	4,868.00	(59.00)
11H02	EC Master Reserve	0.00		(58,145.00)	(58,145.00)	(58,145.00)	(667.00)
			AJE - 2	(58,145.00)			
11H03-04A02	VROA Reserve	0.00			0.00	0.00	0.00
12110	Inventory: Merchandise	12,682.00			12,682.00	12,682.00	17,363.00
13010	Prepaid Insurance	65,191.00			65,191.00	65,191.00	61,207.00
13040	Prepaid Taxes	20,496.00			20,496.00	20,496.00	19,298.00
18400	Right of Use Asset	0.00		963,600.00	963,600.00	963,600.00	1,124,200.00
			AJE - 3	1,124,200.00			
			AJE - 3	(160,600.00)			
18640	Operating Lease Liability	0.00		(963,600.00)	(963,600.00)	(963,600.00)	(1,124,200.00)
			AJE - 3	(1,124,200.00)			
			AJE - 3	160,600.00			
22100	AP Trade	(332,685.00)		84,812.00	(247,873.00)	(247,873.00)	(92,857.00)
			AJE - 2	58,145.00			
			AJE - 2	26,667.00			
22101	A/P Trade Other	0.00			0.00	0.00	0.00
22102	Accounts Payable--Clearing	0.00			0.00	0.00	(1,488.00)
22790	Accrued Liability: Other	0.00			0.00	0.00	0.00
23150	Prepaid HOA Dues	(9,459.00)			(9,459.00)	(9,459.00)	(3,550.00)
29990	Retained Earnings	(532,033.00)			(532,033.00)	(532,033.00)	(437,380.00)
35120-04A02	Other Miscellaneous Revenue	(140.00)			(140.00)	(140.00)	(100.00)
35120-04C02	Other Miscellaneous Revenue	(73,624.00)			(73,624.00)	(73,624.00)	(53,924.00)
35230-04A02	Merchant Sales	0.00			0.00	0.00	0.00
35230-04C02	Merchant Sales	(78,322.00)			(78,322.00)	(78,322.00)	(80,545.00)
36070-04A02	Other	(9,204.00)			(9,204.00)	(9,204.00)	(8,520.00)
36070-04B02	Other income	(614.00)			(614.00)	(614.00)	(608.00)
36070-04C02	Other	(2,365.00)			(2,365.00)	(2,365.00)	(1,880.00)
36215-4100	Commercial Rent - Space Rent	(5,000.00)			(5,000.00)	(5,000.00)	0.00
36215-4300	Commercial Rent - Golf	(40,761.00)			(40,761.00)	(40,761.00)	(37,464.00)
36430-4300	Bike rentals	(61,260.00)			(61,260.00)	(61,260.00)	(62,478.00)
36440-4300	Paddle Board Revenue	0.00			0.00	0.00	0.00
36445-4300	Tennis Revenue	(11,489.00)			(11,489.00)	(11,489.00)	(9,660.00)
39020-4300	Guest Service Fee	(28,555.00)			(28,555.00)	(28,555.00)	(33,970.00)
39180-4100	Interest Income	(8,477.00)		(1,287.00)	(9,764.00)	(9,764.00)	0.00
			AJE - 1	(1,287.00)			
39190-4300	Late Fees	0.00			0.00	0.00	0.00
39520-4100	Dues - VROA	(129,456.00)			(129,456.00)	(129,456.00)	(122,016.00)
39520-4300	Dues - VROA	(210,360.00)			(210,360.00)	(210,360.00)	(269,372.00)
39530-4100	Dues - FVE	(33,408.00)			(33,408.00)	(33,408.00)	(31,488.00)
39540-4100	Dues - RVVE	(49,068.00)			(49,068.00)	(49,068.00)	(46,248.00)
39550-4100	Dues - EHOA	(190,008.00)			(190,008.00)	(190,008.00)	(179,088.00)

Account	Description	UNADJ	JE Ref #	AJE	ADJ	FINAL	PP-FINAL
		12/31/2023			12/31/2023	12/31/2023	12/31/2022
39560-4100	Dues - River Run Properties LLC	(4,176.00)			(4,176.00)	(4,176.00)	(3,936.00)
39570-4100	Dues - Worlmark	(85,608.00)			(85,608.00)	(85,608.00)	(80,688.00)
39580-4100	Dues - Conference Center	(4,176.00)			(4,176.00)	(4,176.00)	(3,936.00)
39590-4100	Dues - Hotel	(33,408.00)			(33,408.00)	(33,408.00)	(31,488.00)
39600-4300	Sports Center-VROA	0.00			0.00	0.00	0.00
39610-4300	Sport Ctre - FVE	(12,500.00)			(12,500.00)	(12,500.00)	(11,828.00)
39620-4300	Sport Ctre - FVE Fractionals	(2,188.00)			(2,188.00)	(2,188.00)	(2,248.00)
39630-04A02	Sports Ctre-RVVE Fractionals	(18,220.00)			(18,220.00)	(18,220.00)	(19,428.00)
39630-4300	Sport Ctre - RVVE Fractionals	0.00			0.00	0.00	0.00
39640-4300	Sport Ctre - RVVE Whole Owners	(7,592.00)			(7,592.00)	(7,592.00)	(6,760.00)
39650-4300	Sport Ctre - Eagle Ridge WhollyOwned	(295,192.00)			(295,192.00)	(295,192.00)	(272,856.00)
39660-4300	Sport Ctre - Eagle Creek Frac	(824.00)			(824.00)	(824.00)	(784.00)
39670-4300	Sport Ctre - Eagle Springs Frac	(276.00)			(276.00)	(276.00)	(264.00)
39680-4300	Sport Ctre - EHOA	(81,253.00)			(81,253.00)	(81,253.00)	(76,868.00)
39690-4300	Sport Ctre - Worldmark	(134,580.00)			(134,580.00)	(134,580.00)	(171,592.00)
39695-4300	Sport Ctre - Worldmark at EagleRidge	(21,824.00)			(21,824.00)	(21,824.00)	(21,412.00)
39700-4400	Water & Sewer - VROA	(110,112.00)			(110,112.00)	(110,112.00)	(110,112.00)
39720-4400	Water & Sewer - Rec Ctr	(8,880.00)			(8,880.00)	(8,880.00)	(8,880.00)
39730-4400	Water & Sewer - FVE	(28,416.00)			(28,416.00)	(28,416.00)	(28,416.00)
39740-4400	Water & Sewer - RVVE	(41,736.00)			(41,736.00)	(41,736.00)	(41,736.00)
39750-4400	Water & Sewer - EHOA	(156,356.00)			(156,356.00)	(156,356.00)	(156,288.00)
39760-4400	Water & Sewer - EHOA (undevelope)	(1,556.00)			(1,556.00)	(1,556.00)	(1,624.00)
39770-4400	Water & Sewer - River Run Properties	(2,664.00)			(2,664.00)	(2,664.00)	(2,664.00)
39780-4400	Water & Sewer - Worldmark	(72,816.00)			(72,816.00)	(72,816.00)	(72,816.00)
39790-4400	Water & Sewer - Pro Shop	(5,328.00)			(5,328.00)	(5,328.00)	(5,328.00)
39840-4400	Water & Sewer - Hotel	(63,936.00)			(63,936.00)	(63,936.00)	(63,936.00)
39850-4400	Water & Sewer - Conf Ctre	(4,440.00)			(4,440.00)	(4,440.00)	(4,440.00)
39860-4400	Water & Sewer - Mtce / Golf	(888.00)			(888.00)	(888.00)	(888.00)
410004A02	Telecommunications	0.00			0.00	0.00	0.00
45200-4300	Cost of Commissions	0.00			0.00	0.00	0.00
45230-4300	Cost of Merchant Sales	94,782.00			94,782.00	94,782.00	92,691.00
60031-4300	Newsletter	0.00			0.00	0.00	0.00
60103-4100	Operating Supplies	0.00			0.00	0.00	0.00
60103-4300	Operating Supplies	12,599.00			12,599.00	12,599.00	27,527.00
60103-4400	Operating Supplies	0.00			0.00	0.00	0.00
60110-4300	Pool Control Lease	11,472.00			11,472.00	11,472.00	0.00
60141-04A02	Bank Charges	15.00			15.00	15.00	5.00
60141-04C02	Bank Charges	0.00			0.00	0.00	0.00
60142-04A02	Credit and Collection	9,204.00			9,204.00	9,204.00	8,520.00
60143-4300	Credit Card Commissions	7,564.00			7,564.00	7,564.00	6,138.00
60147-4100	Acctg/Collection/Insurance	8,350.00			8,350.00	8,350.00	8,100.00
60160-4300	Cable/Satellite Television	2,122.00			2,122.00	2,122.00	1,846.00
60163-4100	Director Expense	1,041.00			1,041.00	1,041.00	1,220.00
60180-4100	Employee Relations	0.00			0.00	0.00	0.00
60181-4100	Training/Seminars	0.00			0.00	0.00	0.00
60186-4100	Safety Programs	0.00			0.00	0.00	0.00
60190-4100	Postage and Overnight Delivery Chrg	1,910.00			1,910.00	1,910.00	2,544.00
60191-4100	Voting & Ballot Services	3,161.00			3,161.00	3,161.00	2,225.00
60200-4100	Licenses and Permits	1,584.00			1,584.00	1,584.00	0.00
60200-4300	Licenses and Permits	2,376.00			2,376.00	2,376.00	2,317.00
60200-4400	Licenses and Permits	1,437.00			1,437.00	1,437.00	1,241.00
60200-4500	Licenses and Permits	1,791.00			1,791.00	1,791.00	1,728.00
60232-4100	Contract Labor	0.00			0.00	0.00	0.00
60233-4300	Outside Services	1,437.00			1,437.00	1,437.00	835.00
60233-4400	Outside Services	0.00			0.00	0.00	0.00
60233-4500	Outside Services	0.00			0.00	0.00	0.00
60235-04B02	Security Gate	0.00			0.00	0.00	0.00
60236-4100	Management Fees	28,790.00			28,790.00	28,790.00	25,886.00
60236-4300	Management Fees	60,178.00			60,178.00	60,178.00	59,602.00
60236-4400	Management Fees	24,008.00			24,008.00	24,008.00	21,829.00
60236-4500	Management Fees	7,918.00			7,918.00	7,918.00	7,269.00
60237-4100	Rent	600.00			600.00	600.00	600.00
60250-4400	Water Right Transfer Costs	0.00			0.00	0.00	0.00
60252-4100	Legal / Prof. Services	5,281.00			5,281.00	5,281.00	2,708.00
60252-4400	Legal / Prof. Services	188.00			188.00	188.00	0.00
60252-4500	Legal / Prof. Services	1,875.00			1,875.00	1,875.00	0.00
60253-4500	Consultant fees (OR Sewer)	0.00			0.00	0.00	0.00
60254-4400	Consultant Fees (OR Water)	0.00			0.00	0.00	0.00

Account	Description	UNADJ 12/31/2023	JE Ref #	AJE	ADJ 12/31/2023	FINAL 12/31/2023	PP-FINAL 12/31/2022
60254-4500	Consultant Fees (OR Water)	0.00			0.00	0.00	0.00
60256-4300	SPA Service Fee	36,223.00			36,223.00	36,223.00	33,293.00
60260-4300	Telecommunications	2,718.00			2,718.00	2,718.00	1,683.00
60261-4300	Sport Centre Allocated	267,150.00			267,150.00	267,150.00	237,315.00
60280-4300	Uniforms	1,900.00			1,900.00	1,900.00	1,085.00
60281-4300	Laundry and Dry Cleaning	22,485.00			22,485.00	22,485.00	22,115.00
60295-4100	Bad Debt Expense Recovery	0.00			0.00	0.00	0.00
60295-4400	Bad Debt Expense Recovery	0.00			0.00	0.00	0.00
60302-4100	Consultant - Golf Course Committee	19,558.00			19,558.00	19,558.00	13,344.00
60302-4300	Consulting-Golf Course Committee	0.00			0.00	0.00	0.00
60302-4400	Consulting-Golf Course Committee	34,777.00			34,777.00	34,777.00	2,291.00
60302-4500	Consulting-Golf Course Committee	21,039.00			21,039.00	21,039.00	890.00
60304-4100	Guest Services Allocation	55,043.00			55,043.00	55,043.00	50,591.00
60304-4300	Guest Services Allocation	42,803.00			42,803.00	42,803.00	39,341.00
60304-4400	Guest Services Allocation	26,713.00			26,713.00	26,713.00	24,552.00
60305-4100	Pool & hot tub - Payroll Expense	18,407.00			18,407.00	18,407.00	16,918.00
60306-4100	Accounting Fee	18,855.00			18,855.00	18,855.00	17,330.00
60306-4300	Accounting Fee	68,588.00			68,588.00	68,588.00	63,041.00
60306-4400	Accounting Fee	17,059.00			17,059.00	17,059.00	15,678.00
60307-4100	Resort Manager Fee	37,886.00			37,886.00	37,886.00	34,822.00
60307-4300	Resort Manager Fee	10,089.00			10,089.00	10,089.00	9,273.00
60308-4100	Reserve Contribution	131,319.00			131,319.00	131,319.00	122,672.00
60308-4300	Reserve Contribution	160,000.00			160,000.00	160,000.00	152,250.00
60308-4400	Reserve Contribution	152,575.00			152,575.00	152,575.00	149,296.00
60309-4100	Reserve Contribution - Golf Course	0.00			0.00	0.00	0.00
60311-4100	Travel-Other	0.00			0.00	0.00	0.00
60311-4300	Travel-Other	24.00			24.00	24.00	85.00
60312-4300	Night Audit Allocation	15,565.00			15,565.00	15,565.00	14,306.00
60313-4300	Misc Salon Expense	0.00			0.00	0.00	0.00
60318-4300	Janitorial	25,517.00			25,517.00	25,517.00	23,940.00
60336-4100	E&M Other	11,490.00			11,490.00	11,490.00	12,644.00
60336-4300	E&M Other	26,805.00			26,805.00	26,805.00	28,911.00
60336-4400	E&M Other	3,016.00			3,016.00	3,016.00	15,864.00
60336-4500	E&M Other	3,753.00			3,753.00	3,753.00	33,812.00
60343-04A02	Tree Replacement & Trimming	10,862.00			10,862.00	10,862.00	9,983.00
60343-4100	Front Pasture	0.00			0.00	0.00	0.00
60343-4500	Front Pasture	0.00			0.00	0.00	0.00
60344-4100	Landscaping	164,839.00			164,839.00	164,839.00	151,506.00
60344-4300	Landscaping	17,033.00			17,033.00	17,033.00	15,655.00
60345-4100	Water & Backflow Repairs	215.00			215.00	215.00	275.00
60345-4400	Water & Backflow Repairs	275.00			275.00	275.00	0.00
60346-4500	Sewer & Septic Repairs	10,055.00			10,055.00	10,055.00	9,353.00
60353-4100	Swimming Pool	10,517.00			10,517.00	10,517.00	12,026.00
60353-4300	Swimming Pool	0.00			0.00	0.00	0.00
60360-4100	Waste Removal	6,478.00			6,478.00	6,478.00	6,736.00
60360-4300	Waste Removal	5,109.00			5,109.00	5,109.00	5,231.00
60361-4100	Snow Removal	1,958.00			1,958.00	1,958.00	3,823.00
60361-4300	Snow Removal	0.00			0.00	0.00	160.00
60366-4400	OWU Mgmt Agreement Fee	86,120.00			86,120.00	86,120.00	85,257.00
60366-4500	OWU Mgmt Agreement Fee	69,980.00			69,980.00	69,980.00	69,278.00
60369-4400	Water Quality Testing	3,103.00			3,103.00	3,103.00	6,951.00
60369-4500	Water Quality Testing	2,393.00			2,393.00	2,393.00	2,285.00
60371-4400	Water Consumer Conf Report	0.00			0.00	0.00	0.00
60382-4100	Ladder Fuel Reduction	10,405.00			10,405.00	10,405.00	4,879.00
60501-4100	Electricity	2,361.00			2,361.00	2,361.00	2,200.00
60501-4300	Electricity	16,417.00			16,417.00	16,417.00	17,204.00
60501-4400	Electricity	38,190.00			38,190.00	38,190.00	39,234.00
60502-4300	Gas	44,012.00			44,012.00	44,012.00	69,972.00
60505-4300	Water	8,880.00			8,880.00	8,880.00	8,880.00
60505-4400	Water	2,137.00			2,137.00	2,137.00	0.00
80250-4100	Real Estate Taxes	4,132.00			4,132.00	4,132.00	3,892.00
80250-4300	Real Estate Taxes	26,702.00			26,702.00	26,702.00	24,032.00
80250-4400	Real Estate Taxes	8,960.00			8,960.00	8,960.00	8,891.00
80350-4100	Liability / Property Insurance	26,748.00			26,748.00	26,748.00	23,559.00

Account	Description	UNADJ 12/31/2023	JE Ref #	AJE	ADJ 12/31/2023	FINAL 12/31/2023	PP-FINAL 12/31/2022
80350-4300	Liability / Property Insurance	50,900.00			50,900.00	50,900.00	45,737.00
80350-4400	Liability / Property Insurance	5,288.00			5,288.00	5,288.00	4,752.00
Total		0.00		0.00	0.00	0.00	0.00
Net (Income) Loss		24,053.00		(1,287.00)	22,766.00	22,766.00	(94,653.00)

Client: **E5078-1000 - Eagle Crest Master Association**
 Engagement: **2023 - Eagle Crest Master Association**
 Period Ending: **12/31/2023**
 Trial Balance: **2505 - Operating Trial Balance**
 Workpaper: **2505a - Combined JE Report-Operating**

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries				
Adjusting Journal Entries JE # 1				
To accrue interest income on CDAR's				
10550	Restricted Cash-CDAR's		1,287.00	
39180-4100	Interest Income			1,287.00
Total			1,287.00	1,287.00
Adjusting Journal Entries JE # 2				
To record payable to Reserve Fund and VROA				
22100	AP Trade		58,145.00	
22100	AP Trade		26,667.00	
11A03	VROA Operating			26,667.00
11H02	EC Master Reserve			58,145.00
Total			84,812.00	84,812.00
Adjusting Journal Entries JE # 3				
To record right of use asset for lease				
18400	Right of Use Asset		1,124,200.00	
18640	Operating Lease Liability		160,600.00	
18400	Right of Use Asset			160,600.00
18640	Operating Lease Liability			1,124,200.00
Total			1,284,800.00	1,284,800.00
	Total Adjusting Journal Entries		1,370,899.00	1,370,899.00
	Total All Journal Entries		1,370,899.00	1,370,899.00

I acknowledge that I have asked sufficient questions relating to the information surrounding these adjustments. I have performed sufficient due diligence to ascertain the correctness and accuracy. I assume the responsibility of deciding which adjustments to post to my books and records. I acknowledge that these adjustments are now a part of my books and records and ask that they also be incorporated in the audited financial statements.

Approved: _____

Title: _____

Association
Management

Date: _____

Client: **E5078-1000 - Eagle Crest Master Association**
 Engagement: **2023 - Eagle Crest Master Association**
 Period Ending: **12/31/2023**
 Trial Balance: **2506 - Reserve Trial Balance**

Account	Description	UNADJ 12/31/2023	JE Ref #	AJE	ADJ 12/31/2023	FINAL 12/31/2023	1st PP-FINAL 12/31/2022
10025	Investment:Reserve	16,227.00			16,227.00	16,227.00	18,561.00
10030	Trust:Reserve	1,830,464.00		2,358.00	1,832,822.00	1,832,822.00	1,777,120.00
			AJE - 1	2,358.00			
10031	Depository:Other	405,540.00			405,540.00	405,540.00	326,864.00
11335	A/R-EC Manager	0.00			0.00	0.00	0.00
11A02	EC Master Operating	58,145.00			58,145.00	58,145.00	667.00
11H03-04H02	VROA Reserves	0.00			0.00	0.00	0.00
13200-04H16	Prepaid-Income Taxes	10,014.00		(500.00)	9,514.00	9,514.00	10,014.00
			AJE - 3	(500.00)			
22100	AP Trade	(7,475.00)			(7,475.00)	(7,475.00)	(274.00)
22102-04h02	AP Clearing	0.00			0.00	0.00	0.00
22104	Income taxes payable	0.00			0.00	0.00	0.00
22150	Rserve-Contracts Liability	0.00		(181,821.00)	(181,821.00)	(181,821.00)	(165,721.00)
			AJE - 2	(181,821.00)			
29990	Reserve-Contracts Liability-Prior Year	(2,132,952.00)			(2,132,952.00)	(2,132,952.00)	(1,967,231.00)
35120	Other Miscellaneous Revenue	0.00			0.00	0.00	0.00
39180-6100	Interest Income	(69,152.00)		(2,358.00)	(71,510.00)	(71,510.00)	(25,213.00)
			AJE - 1	(2,358.00)			
39510-6100	Dues - Revenue	(283,895.00)			(283,895.00)	(283,895.00)	(271,968.00)
39600-6100	Reserve Transfer to Contracts Liability	0.00		181,821.00	181,821.00	181,821.00	165,721.00
			AJE - 2	181,821.00			
60141-04H02	Bank Charges	0.00			0.00	0.00	0.00
60252-6100	Legal / Prof. Services	0.00			0.00	0.00	0.00
60302-04H02	Consultant-Golf Course	0.00			0.00	0.00	0.00
60336-6100	E&M Other	173,084.00			173,084.00	173,084.00	130,960.00
80200	Rent,Prop & Other Taxes, Ins	0.00		500.00	500.00	500.00	500.00
			AJE - 3	500.00			
Total		0.00		0.00	0.00	0.00	0.00
Net (Income) Loss		(179,963.00)		179,963.00	0.00	0.00	0.00

Client: **E5078-1000 - Eagle Crest Master Association**
 Engagement: **2023 - Eagle Crest Master Association**
 Period Ending: **12/31/2023**
 Trial Balance: **2506 - Reserve Trial Balance**
 Workpaper: **2506a - Combined JE Report-Reserves**

Account	Description	N/P Ref	Debit	Credit
Adjusting Journal Entries				
Adjusting Journal Entries JE # 1				
To record accrued interest income				
10030	Trust:Reserve		2,358.00	
39180-6100	Interest Income			2,358.00
Total			2,358.00	2,358.00
Adjusting Journal Entries JE # 2				
To record current year transfer to contracts liability				
39600-6100	Reserve Transfer to Contracts Liability		181,821.00	
22150	Rserve-Contracts Liability			181,821.00
Total			181,821.00	181,821.00
Adjusting Journal Entries JE # 3				
To record current year income tax expense				
80200	Rent,Prop & Other Taxes, Ins		500.00	
13200-04H16	Prepaid-Income Taxes			500.00
Total			500.00	500.00
	Total Adjusting Journal Entries		184,679.00	184,679.00
	Total All Journal Entries		184,679.00	184,679.00

I acknowledge that I have asked sufficient questions relating to the information surrounding these adjustments. I have performed sufficient due diligence to ascertain the correctness and accuracy. I assume the responsibility of declndng which adjustments to post to my books and records. I acknowledge that these adjustments are now a part of my books and records and ask that they also be incorporated in the audited financial statements.

Approved: _____ Association
 Title: Management Date: _____

Approved: _____ Association
 Title: Treasurer Date: _____

EAGLE CREST MASTER ASSOCIATION
P.O. BOX 1215
REDMOND, OR 97756

October , 2024

Hudspeth & Company, PC
9370 SW Greenburg Road, Suite 421
Portland, OR 97223

This representation letter is provided in connection with your audit of the financial statements Eagle Crest Master Association which comprise the balance sheets as of December 31, 2023, and the related statements of revenues, expenses, and changes in fund balances, and cash flows for the year then ended, and the disclosures to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are present fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of October , 2024, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated January 24, 2024, including our responsibility for the preparation and fair presentation of the financial statements.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) The methods, significant assumptions, and data used in making accounting estimates and their related disclosures are appropriate to achieve recognition, measurement or disclosure that is reasonable accordance with U.S. GAAP.
- 6) Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.

Hudspeth & Company, PC
Eagle Crest Master Association
October , 2024

- 8) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to the representation letter, if applicable.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Material concentrations have been properly disclosed in accordance with U.S. GAAP.
- 11) Guarantees, whether written or oral, under which the Association is contingently liable, have been properly recorded or disclosed in accordance with U.S. GAAP.
- 12) Transfers or designations of fund balance or interfund borrowings have been properly authorized and approved and have been properly recorded or disclosed in accordance with GAAP.
- 13) Uncollectible interfund loans have been properly accounted for and disclosed in accordance with GAAP.

Information Provided

- 14) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the Association from whom you determined it necessary to obtain audit evidence.
- 15) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 16) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 17) We have no knowledge of any fraud or suspected fraud that affects the Association and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 18) We have no knowledge of any allegations of fraud or suspected fraud affecting the Association's financial statements communicated by employees, former employees, regulators, or others.

Hudspeth & Company, PC
Eagle Crest Master Association
October , 2024

- 19) We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
- 20) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 21) We have disclosed to you the names of all of the Association's related parties and all the related party relationships and transactions, including any side agreements.
- 22) The Association has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 23) We acknowledge our responsibilities for presenting the required supplementary information (RSI) in accordance with U.S. GAAP. The RSI is measured and presented within prescribed guidelines, and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 24) The Board of Directors is collecting funds for future major repairs and replacements in conformity with Eagle Crest Master Association's policy to fund for those needs based on a studies updated in 2023 and 2024. The Board of Directors believes the funds will adequately provide for future major repairs and replacements.
- 25) The Association's allocation of expenses against exempt and nonexempt function income conforms with IRS rules, which require that the allocation be made "on a reasonable basis." We have adequately documented such allocation.
- 26) The Association has excess membership income in the current year and for tax purposes has elected to either (a) offset it against next year's assessments or (b) refund it to the members. We have adequately documented such election in the current year.
- 27) We understand that we are responsible for the Association's choice of filing Form 1120 and the consequences thereof.

Signature: _____
Title: Treasurer
Date: _____

Signature: _____
Title: Manager
Date: _____

October , 2024

To the Board of Directors
Eagle Crest Master Association
PO Box 1215
Redmond OR 97756

We have audited the financial statements of Eagle Crest Master Association for the year ended December 31, 2023, and we will issue our report thereon dated October, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 24, 2024. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Eagle Crest Master Association are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies were not changed during 2023. We noted no transactions entered into by the Association during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly for those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of the reserve for bad debts is based on history and threatened foreclosure. We evaluated the key factors and assumptions used to develop the reserve for bad debts in determining that it is reasonable in relation to the financial statements taken as a whole. Based on the new revenue recognition rules, income is not realized until received on significant subsequent accounts.

**PRELIMINARY DRAFT FOR
DISCUSSION PURPOSES ONLY
HUDSPETH & COMPANY, PC
CERTIFIED PUBLIC ACCOUNTANTS
971-238-0270**

To the Board of Directors
October , 2024
Page 2

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The disclosure of Future Major Repairs and Replacements in the notes to the financial statements. This disclosure relates to estimated inflation and earnings and the useful lives of property, all of which could have significant changes.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Association's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accounts.

To the Board of Directors
October , 2024
Page 3

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Association's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Required Supplementary Information

With respect to the supplementary information required by the Financial Accounting Standards Board, we applied certain limited procedures to the information, including inquiring of management about their methods of preparing the information; comparing the information for consistency with management's responses to the foregoing inquiries, the basic financial statements, and other knowledge obtained during the audit of the basic financial statements; and obtaining certain representations from management, including about whether the required supplementary information is measured and presented in accordance with prescribed guidelines.

This information is intended solely for the use of the Board of Directors and management of Eagle Crest Master Association and is not intended to be and should not be used by anyone other than these specified parties.

Very truly,

Hudspeth & Company, PC

Kandi Hudspeth

KRH:cc

**PRELIMINARY DRAFT FOR
DISCUSSION PURPOSES ONLY
HUDSPETH & COMPANY, PC
CERTIFIED PUBLIC ACCOUNTANTS
971-238-0270**