

**MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS
OF THE
RIVERVIEW VISTA ESTATES OWNERS ASSOCIATION**

- CALL TO ORDER** Pursuant to call by the President of the Association, the first quarter meeting of the Board of Directors was held on March 30, 2018 at 3:30 p.m. at the Northview Community Services Office in Redmond, Oregon and via teleconference.
- ATTENDANCE** Directors present included Gordon Eddington, Brett Moshofsky, and Steve Sansone. Staff members present included Robin Dowty and Kelsey Rook. Steve Sansone, President, presided at the meeting, and Kelsey Rook recorded the minutes.
- CONSENT TO AGENDA** The meeting was called to order at 3:30 p.m. and all board members consented to the agenda as written.
- PRIOR MINUTES** Reading of the prior meeting minutes dated November 17, 2017 was waived and Brett requested a change to the minutes to include his suggestion in that meeting that the easement drawings be performed by the construction company selected to build the enclosures. Directors consented to the change and Brett moved to accept the prior meeting minutes as amended. Gordon seconded the motion, which passed unanimously. Steve opened the discussion of business items.
- OLD BUSINESS** None pending.
- NEW BUSINESS**
- FINANCIAL REPORT** Robin Dowty presented her financial summary (“Attachment 1”) and the internally prepared year-end 2017 financial statements (“Attachment 2”).
- Following discussion and upon motion made (GE) and seconded (BM), the following resolution was unanimously approved:
- RESOLVED, that the financial report submitted by Robin Dowty including “Attachment 1” and “Attachment 2” be hereby approved subject to review.**
- Resolution 2018-03.30-01*
- RESERVE EXPENSES** Kelsey Rook reviewed the Evaluation of Reserve Account Expenditures vs. Budget 2017 Reserve Study (“Attachment 3”) noting there are no variances requiring approval.
- Kelsey next reviewed the Evaluation of Reserve Account Expenditures vs. Budget 2018 Reserve Study (“Attachment 4”) noting there are no variances requiring approval. No action was taken by directors.
- OPERATIONS REPORT** Kelsey Rook referred to the written Operations Report (“Attachment 5”) which included an update about the association’s management agreement. Kelsey presented a memo provided by Curt Heimuller regarding the recent Eagle Crest resort asset sale (“Attachment 6”). No further action was requested of or taken by directors.
- LANDSCAPE SERVICES CONTRACT** Kelsey Rook presented the Summary of Landscaping Services RFP Results (“Attachment 6”) as well as the contract provided by Eagle Crest Management Landscaping for snow removal and landscape maintenance services in 2018 (“Attachment 7”).

Following discussion and upon motion made (GE) and seconded (BM), the following resolution was unanimously approved:

RESOLVED, that the landscaping and snow removal contracts with Eagle Crest Management Landscaping be approved for calendar year 2018.

Resolution 2018-03.30-02

**UNFINISHED
BUSINESS**

None.

**OTHER NEW
BUSINESS**

Directors confirmed the second quarter meeting on Friday, June 1 at 3:30 p.m., in the meeting room located at 7555 Falcon Crest Drive in Redmond, Oregon.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:55 p.m.

Secretary to the Association