

# Eagle Crest Master Association

July 25<sup>th</sup>, 2024

## Board Meeting Agenda

2:00 P.M.

Zoom Only

Meeting called by: President, Bill Neumann

Facilitator: Bill Neumann

Type of meeting: Special Meeting

Minutes: Debbie Hahn

Attendees: Directors and staff

Please read: Packet of materials including: (see package Table of Contents)

### *No Owner Comment Opportunity for this Special Meeting*

<u>AGENDA ITEM</u>	<u>RESPONSIBLE PARTY</u>	<u>ACTION</u>
I. CALL TO ORDER	Bill Neumann, President	
II. <b>CONSENT TO AGENDA</b>	Bill Neumann, President	YES
III. <b>APPROVE PRIOR MEETING MINUTES</b>	Bill Neumann, President	YES
IV. NEW BUSINESS		
A. Golf Pro Shop Improvement project		
1. Loan Options	Karen Smith, Resort Resources, Inc. (RRI)	YES
a. Term Sheet Review (AAB and NW Bank)		
b. <b>Motion(s) if/as applicable</b>		
2. Project Coordinator Authority		
a. Contract Authority	Bill Neumann, President	YES
b. Signature Authority		
c. <b>Motion(s) if/as applicable</b>		
3. Budget Approval – Attorney fees		
a. Engage Michelle DaRosa for loan related work		
b. Proposed budget \$4,000 to confirm Board authority and loan document review	Bill Neumann, President	YES
c. <b>Motion(s) to approve budget and source of funds</b>		
V. <b>ADJOURN</b>	Bill Neumann, President	

### Additional Information

Virtual meeting procedures: The phone line will open 5-10 minutes prior to the meeting start time.

**The call-in number is 1-253-205-0468 and the meeting ID is 751 051 6296**

Observers: Open meeting conducted in accordance with RRO. The Board welcomes member attendance at Board meetings to observe business matters involving the Association.

While the Board meeting is in session, there is no owner participation unless invited by the Chair. The Board meeting is a meeting of the Directors of the Association. Management and committee reports are given as requested and recognized by the Board. Business matters come before the Board when a motion is made and seconded, followed by a discussion period, before a vote is taken. This discussion is to take place only between the Board members (with management, if needed).

Any member unable to attend a Board meeting is always welcome to send a comment or concern in writing to the Board via the management company by fax, mail, or email. Submitting your comment in writing is encouraged.